

August 2019 Payroll Cycle

Date	Key Dates	Payroll Tasks in CoreHR		Timing of Payroll Validation Run		
		Tasks Requiring Payroll Action	Tasks Requiring Department Action Only			
15 July		Tasks completed and approved from 11 July until 5pm on the Payroll Deadline, 09 August, will be included in the August payroll run.	Tasks completed by 5pm on the Supplementary Payroll Deadline, 23 July, will be included in the July payroll run.	Up to Payroll Run: may be run at any time of the day		
16 July						
17 July						
18 July						
19 July						
20 July						
21 July						
22 July						
23 July	July Supplementary Payroll Deadline					
24 July	July Payroll Run			No User Input	No User Input	No User Input
25 July						
26 July						
27 July						
28 July						
29 July						
30 July	July Pay Day					
31 July						
01 August						
02 August	Staff Request Deadline					
03 August						
04 August						
05 August	August Casual Payments Deadline					
06 August						
07 August	Support Request & Data Service Deadlines					
08 August						
09 August	August Payroll Deadline					
10 August						
11 August						
12 August						
13 August						
14 August						
15 August						
16 August						
17 August						
18 August						
19 August						
20 August						
21 August	August Supplementary Payroll Deadline					
22 August	August Payroll Run	No User Input	No User Input	No User Input		
23 August						
24 August						
25 August						
26 August	Bank Holiday					
27 August						
28 August						
29 August	August Pay Day					
30 August						
31 August						
01 September						
02 September						
03 September	Staff Request Deadline					
04 September						
05 September	September Casual Payments Deadline					
06 September	Support Request & Data Service Deadlines					
07 September						
08 September						
09 September						
10 September	September Payroll Deadline					
11 September						

For further details regarding which tasks require payroll action, please see the "[Working with Payroll Deadlines](#)" document.