

July 2020 Payroll Cycle

Date	Key Dates	Payroll Tasks in CoreHR		Timing of Payroll Validation Run				
		Tasks Requiring Payroll Action	Tasks Requiring Department Action Only					
15 June		Tasks completed and approved by 5pm on the Payroll Deadline, 10 July, will be included in the July payroll run.	Tasks completed by 5pm on the Supplementary Payroll Deadline, 22 June, will be included in the June payroll run.	Up to Payroll Run: may be run at any time of the day				
16 June								
17 June								
18 June								
19 June								
20 June								
21 June								
22 June	June Supplementary Payroll Deadline		No User Input					
23 June	June Payroll Run							
24 June								
25 June			Tasks completed from 25 June up to 5pm on the supplementary deadline, 23 July, will be included in the July payroll run.	Once a day from 5pm				
26 June								
27 June								
28 June								
29 June	June Pay Day							
30 June								
01 July								
02 July								
03 July	Staff Request Deadline							
04 July								
05 July								
06 July	Casual Payments Deadline							
07 July								
08 July	Support Request & Data Service Deadlines							
09 July								
10 July	July Payroll Deadline	Tasks completed and approved from 11 July until 5pm on the Payroll Deadline, 10 August, will be included in the August payroll run.	Tasks completed from 25 June up to 5pm on the supplementary deadline, 23 July, will be included in the July payroll run.	Up to Payroll Run: may be run at any time of the day				
11 July								
12 July								
13 July								
14 July								
15 July								
16 July								
17 July								
18 July								
19 July								
20 July								
21 July								
22 July								
23 July	July Supplementary Payroll Deadline		No User Input					
24 July	July Payroll Run							
25 July								
26 July								
27 July								
28 July			Tasks completed from 28 July up to 5pm on the supplementary deadline, 20 August, will be included in the August payroll run.	Once a day from 5pm				
29 July								
30 July	July Pay Day							
31 July								
01 August								
02 August								
03 August	Staff Request Deadline							
04 August								
05 August	Casual Payments Deadline							
06 August	Support Request & Data Service Deadlines							
07 August								
08 August								
09 August								
10 August	August Payroll Deadline							
11 August								

For further details regarding which tasks require payroll action, please see the ["Working with Payroll Deadlines"](#) document.